



North Shore PTA Nominations



North Shore Elementary PTA is in the process of creating the **new** board for the 2021/2022 school year, and this is your chance to get involved!

If you are interested in nominating yourself, or someone else for a position on the board please either fill out the attached form and email it to Molly Auld at mollyauld@gmail.com or turn it in to the front office. You can also complete an online nomination by going to <https://www.surveymonkey.com/r/NSEPTANominations>

Being part of our PTA is a way that you can have an impact on what happens at your child's school and with your child's education and we need your voice to help make North Shore the best school it can be.

The nomination process will be open from **March 1st - March 12th** and the new PTA Board will be voted on at the General PTA Meeting on **4/6 at 7:30pm**

******Please remember you can get involved on the board, or by chairing a committee. The more folks we have engaged the stronger we are, so please consider nominating yourself and/or others for our leadership team ******

PTA BOARD POSITIONS

PRESIDENT- The PTA President will manage overall objectives and strategies set by the board. He/she acts as liaison between parents and principal & staff and works with SAC to streamline objectives. The President oversees and supports PTA Vice Presidents and Committee Chairs, creates agendas, and facilitates the monthly meetings. He/she should be comfortable with public speaking. The President will help execute PTA activities and be a strong voice for the school both among the student family community and the broader community.

TREASURER –The Treasurer will establish sound financial controls and practices. He/she will prepare required Treasurer's reports and attend all PTA meetings, working closely with The President to adhere to the yearly budgeting process. The treasurer is also responsible for completing IRS form 990ez and submitting all the necessary documents for obtaining insurance. He/she should be organized and have strong communication skills, ensuring all board members are kept informed of budgetary issues. There is also a mandatory training regarding insurance that must be completed.

VP OF FUNDRAISING – The VP of Fundraising will lead fundraising efforts for the PTA. He/she will provide opportunities for school families, staff and our broader community to come together and support NSE through signature events such as: Fall Festival, Direct Donation Drive, Holiday Shop and Turkey Trot. This position requires someone that loves organizing events and utilizing committee support.

VP OF EDUCATION & ADVOCACY- The VP of Education and Advocacy will develop, advocate for, and help implement programs and policies that ensure strong education outcomes for our students. This position includes, communication, some event planning, and grant research coordination, and follow-up. This individual will also act as or identify the SAC liaison. This liaison will help ensure streamlined operations between PTA and SAC.

VP OF COMMUNITY & MEMBERSHIP – The VP of Community & Membership is responsible for encouraging and building the PTA community through membership drives, developing community partnerships, and coordinating family engagement activities. He/she will work with the school community liaison to recruit volunteers when needed.

RECORDING SECRETARY – This is a detail-oriented role that requires monthly recording of the PTA board meeting minutes to accurately reflect the dialogue and actions that come to a vote.

CORRESPONDING SECRETARY – Support the overall PTA and its members by creating correspondence such as newsletter articles, social media posts, texts, event flyers, and videos.

HISTORIAN / SWAG – Help boost school spirit through the sales of NSE apparel and products – arrange the printing and delivery of items purchased within the PTA budget and identify ways for NSE to capture and celebrate its history with students and families.



North Shore PTA Nomination Form



To nominate someone for the 2019/2020 PTA Board Please complete the form below and either email it to mollyauld@gmail.com or turn it in to the front office. All nominations are anonymous (unless you are nominating yourself).

I would like to nominate:

PRESIDENT

Name

Phone # or Email

This is a Self-Nomination (please circle if applies)

TREASURER

Name

Phone # or Email

This is a Self-Nomination (please circle if applies)

VP of FUNDRAISING

Name

Phone # or Email

This is a Self-Nomination (please circle if applies)

VP of EDUCATION & ADVOCACY

Name

Phone # or Email

This is a Self-Nomination (please circle if applies)

VP of COMMUNITY & MEMBERSHIP

Name

Phone # or Email

This is a Self-Nomination (please circle if applies)

RECORDING SECRETARY

Name

Phone # or Email

This is a Self-Nomination (please circle if applies)

CORRESPONDING SECRETARY

Name

Phone # or Email

This is a Self-Nomination (please circle if applies)

HISTORIAN/SWAG

Name

Phone # or Email

This is a Self-Nomination (please circle if applies)



NORTH SHORE PTA COMMITTEE CHAIRS

North Shore PTA is lucky to have robust committees that support all of the work that we try to do throughout the year. Below are the listed committees with a brief description of what the chair responsibilities are throughout the year. **If you are interested in chairing one of our committees, please indicate below which committee you are interested in.** Thank you!

Name: _____

I would like to be the _____

Family Social Chair: Help plan, coordinate, and implement Family Socials throughout the year partnering with school staff in all family engagement activities events usually include: Teacher Meet & Greet; Fall BBQ, CAP Showcase Refreshments, Spaghetti Dinner, Ice Cream Social. *(Works with VP of Community & Membership)*

Teacher Support Chair: Help coordinate Room Parent Program (working with the community liaison), plan and implement winter teacher social, coordinate events around Teacher Appreciation Week. *(Works with VP of Community & Membership)*

Diversity & Inclusion Chair: Lead and support diversity and inclusion initiatives as developed by the Diversity & Inclusion Committee (For example: D & I Newsletter, D & I Parent/Teacher Conversation Forum, Translation Protocols, Book Bundles etc). Work to increase diversity in our PTA Membership and participation in PTA led activities. *(Works with VP of Community & Membership)*

Swap Shop Chair: Coordinate and implement the PTA Uniform Swap Shop. Includes helping to collect uniforms at the end of the year and then cleaning and organizing them to be sold at our swap shop in the beginning of the following school year. Swap shop takes place both on campus and at James Park when possible. *(Works with VP of Community & Membership)*

7th Hour Chair: Lead and coordinate the 7th Hour enrichment programming supported by PTA. Work with NSE Administration and ELP (Extended Learning Program) leadership to offer after school programs that enrich student learning and experiences. Lead and coordinate efforts with fee for service programs including coordinating all PTA Scholarships. *(Works with VP of Education & Advocacy)*

SAC Liaison: Attend monthly SAC (School Advisory Committee Meetings) report on current PTA business and events, and act as a liaison between PTA and SAC. *(Works with VP of Education & Advocacy)*

Garden Chair: Coordinate Garden activities including: garden work days, the partnership with edible peace patch, and the in school garden classes. *(Works with VP of Education & Advocacy)*

School Beautification Chair: Work in collaboration with school administration to support the beautification of our school campus. Lead school-wide beautification efforts for PTA. *(Works with VP of Education & Advocacy)*

Sustainability Chair: Lead the PTA efforts to collaborate with school administration to work towards more sustainable practices throughout North Shore (includes recycling efforts, assisting with composting efforts and greater school-wide initiatives. *(Works with VP of Education & Advocacy)*

Fall Festival Chair: Work with school leadership to plan, coordinate and implement the annual fall festival. Aspects include: ticket sales, food, games, pumpkin auction, petting zoo, and bouncy houses. *(Works with VP of Fundraising)*

Turkey Trot Chair: Lead the annual Turkey Trot fundraising efforts including: securing sponsorships, working alongside the race director to oversee all race logistics, recruiting volunteers, overseeing and implementing race marketing. *(Works with VP of Fundraising)*

Spirit Wear Chair: Help to coordinate the selling of spirit wear at all NSE events. *(Works with Historian/Swag)*

Yearbook Chair: Act as the liaison between the yearbook company and teacher liaisons; assist in formatting and uploading of the yearbook. *(Works with Historian/Swag)*